## **Overview**

Abstracts are invited for posters for display at the 9<sup>th</sup> East Midlands Critical Care and Perioperative Medicine Conference, to be held on 13th and 14th October 2022. Abstracts should describe work performed which relates to critical care or perioperative medicine.

The closing date for abstracts is Friday 2<sup>nd</sup> September 2022.

If selected, you will be asked to produce a poster for the meeting; the final decision on posters rests with the judging panel. Candidates will be notified by Friday 9<sup>th</sup> September 2022. The judges will then select a number of candidates to present their poster in person at the meeting.

### **Eligibility**

The competition is open to medical students, foundation doctors and anaesthetists in training

### **Prize**

1st prize: £5002nd prize £250

3<sup>rd</sup> Prize £125

All who are invited to produce a poster will receive a certificate

#### How to enter

- Submit a copy of your abstract, as an attachment to <u>abstracts@midlandsmedicalconferences.org</u> along with a signed copy of the form below
- Please ensure you follow the abstract preparation guidelines below, as failure to do so could result in your entry being disqualified from the competition.

I (print name) certify that the research submitted has not been previously presented at a major meeting or published.
I confirm that all the authors listed support the submission of this abstract to the East Midlands Critical Care and Perioperative Medicine Conference
Date: Signed:
Note: signatures/electronic signatures are preferred; however typed names in the signature field will be accepted as certification of this statement.

### What happens next?

- The closing date for entries will be midnight on the 2<sup>nd</sup> September 2022
- A panel of judges will assess every abstract that is submitted. Authors will be notified by the 9th September if they have been invited to display their poster at the Conference
- The highest scoring authors will be invited to give a presentation of their work at the Conference
- Please follow the poster preparation guidelines below, failure to follow the guidelines could result in disqualification from the competition

# **Key information**

- Please note that only one author will be invited to present, though it is understood that other individuals may have contributed towards the poster content
- Previously published work or work that has already been presented at a national meeting
  will not be considered for presentation. Work that has been presented at hospital, school,
  or regional meetings will be considered

# **Abstract Preparation Guidelines**

All abstracts submitted must follow these guidelines

#### Abstract format

- Single A4 sheet
- Plain text, rich text or Microsoft Word
- 12 point font
- Times New Roman font
- 2.5cm margins
- Single line spacing
- A blank line separating paragraphs
- One table or figure is permitted, these should be incorporated into the document and the text should be reduced accordingly to accommodate these within the A4 page allowance

Note: Images/figures may be embedded within MS Word documents or may be sent separately as .jpg or .gif files

## Abstracts must include

- Abstract title
- All authors' initials, last names and place where work was carried out
- The text of the abstract should <u>not</u> contain headings, but should follow a general progression through background, methods, results and conclusion
- If a figure or picture or table is used; caption (same font guidelines as above apply)
- A maximum of 5 References; listed and cited as specified by the British Journal of Anaesthesia
- Acknowledgement of sources of funding
- The following statement (if applicable and true): "This study received ethics committee approval or was conducted under the Animal (Scientific Procedures) Act (1986) (include licence numbers) or equivalent."

# **Poster Preparation Guidelines**

Authors selected to display a poster at the event must present their work in greater detail than in the abstract and should not simply reproduce the text contained in the abstract. There is no limit on figures/pictures/tables in the poster.

### Posters must include

- References; listed and cited as specified by the British Journal of Anaesthesia
- A caption if a figure or picture or table is used
- Acknowledgement of sources of funding
- The following statement (if applicable and true): "This study received ethics committee approval or was conducted under the Animal (Scientific Procedures) Act (1986) (include licence numbers) or equivalent."
- A content structure that progresses through: title, authors, institution, methods, results, conclusion, acknowledgements and references